

# Yarburgh Community Preschool

## Committee Role Description – Fundraising



The following is a list of responsibilities of the Fundraising role grouped into specific areas.

### Committee

Yarburgh Community Preschool is voluntarily run by parents of children currently attending. Without the committee the group cannot legally run and we encourage all parents to join. The committee meet once a month during term time and discuss every aspect of the running of the school.

- Attend committee meetings
- Arrange regular fundraising initiatives:
  - Easter Fair
  - Summer Fair
  - Christmas Raffle
  - Quiz Night
  - Preschool Photography
  - Bags to School
- Write and send donation request letters to local businesses as well as thank you letters/emails
- Recruit and support other committee members
- Uphold the Ofsted national standards in respect of the registered person